

Organization/Structure Progression Guide

Local Community forms Community Disaster Committee which includes a Chairperson and other community members who develop a Community Disaster Plan which includes a Community Coordinator who oversees Neighborhood Liaisons and Neighborhood Teams

Organized Communities form the basis for a Muir Beach Area Disaster Council which includes a Chairperson and representatives from the five communities (Muir Beach, Green Gulch, Slide Ranch, Muir Woods and Camino Del Canyon), local government, community agencies, etc. who develop the Muir Beach Area Disaster Plan which includes Community Coordinators, Liaisons and Teams/Divisions

Muir Beach Area Disaster Council/Fire Departments develop a Disaster Plan which utilizes Incident Command System (ICS) and Standardized Emergency Management System (SEMS) which centers authority in an Incident Commander who oversees Divisions

Some Helpful Definitions:

Community: Any contiguous area where people live and work, whether defined by government or not. This includes apartment complexes, condominiums, regional neighborhood areas, office buildings, towns.

Community Disaster Council: A larger network of community representatives from neighborhoods, businesses, local organization and community groups who work together before and after a disaster to meet the disaster needs of a community. This includes representation from organized neighborhoods within its boundaries.

Community Disaster Plan: An organized, written plan for disaster preparedness, response and recovery within a community, implemented through support of neighborhoods and neighborhood plans.

Neighborhood: A smaller area, determined by city blocks, natural terrain, social or cultural enclaves or any other way its residents consider themselves as a "group." There are no rules, but time of a disaster by one or two people.

Neighborhood Disaster Committee: A "disaster council" within a neighborhood that finds itself individually organized within a larger, unorganized community.

Neighborhood Disaster Plan: An organized, written and implement plan of disaster preparedness, response and recovery for a neighborhood, involving neighborhood coordinators, liaisons and teams.

Neighborhood Coordinator: Person designated as the neighborhood "leader" for the disaster plan, and acts as the liaison between that neighborhood and other neighborhoods and the larger Community Disaster Council. If there is not a Community Disaster Council, this person would be the chair of the Neighborhood Disaster Committee.

Neighborhood Liaison: Person designated to work within the neighborhood or some part of it, with the existing neighbors, with new neighbors, conducting disaster assessments during a disaster, and reporting to the neighborhood coordinator.

Neighborhood Teams: Groups of neighbors organized and trained to fulfill a specific purpose during a disaster - i.e.: first aid or search & rescue.

Disaster Resource Directory: A written record of all pertinent priority disaster response information used by the neighborhood coordinators and liaisons during a disaster.

Player: A "playful" word to describe any person with a major part in planning and/or response in the local disaster project.